

**Cedar High School**  
**Trust Lands Community Council**  
**Tuesday, September 19, 2017**

MINUTES (Draft)

**Members Present:** John Allred, Kara Allred, Mauri Bleazard, Jennifer Brinkerhoff, James Davidson, John Dodds, Cory Greer, Kristi Holyoak, Cindy Larson, Sydney Nakken, Brigham Nielsen, Nick Parson, Brandon Wainwright, Kim Weaver, Catherine Webb

**Members Absent/Excused:** None

**New Member Volunteers Appointed:** John Allred, Cory Greer, Catherine Webb (no election needed)

**1. Welcome:** The Cedar High Community Council convened in the large conference room at 2:50 pm. Principal Dodds called the meeting to order and welcomed members to the new school year.

**2. Action Items:**

- a)** Motion was made by John Allred to elect Catherine Webb as Council Chairperson for the 2017-18 budget year. Motion was seconded by Kara Allred, carried and passed unanimously.
- b)** Motion was made by John Dodds to elect Nick Parson as Council Co-Chair for the 2017-18 budget year. Seconded by James Davidson. Motion was carried and passed unanimously.
- c)** Budget Review & Budget Amendments: Principal Dodds reviewed our current budget goals and suggested budget amendments after program adjustments were made. See "Attached Budget Amendments" for detailed adjustments.  
Motion to approve a full budget amendment was made by Kim Weaver. Seconded by Brandon Wainwright. Motion carried and passed unanimously.

**3. Informational/Discussion Areas:**

- a)** Council members viewed the training video on the Land Trust website @ [schoollandtrust.org](http://schoollandtrust.org), discussed council responsibilities, and also reviewed the compliance checklist. A flier was also given to each council member with information regarding further training seminars held throughout the state. These training seminars are optional but suggested and free of charge.
- b)** Comprehensive Guidance/Counseling: Nick Parson explained College & Career Readiness and the new format for Cedar High's upcoming CCR Week. Group meetings would be held in the fall, along with opportunity for student and parents to meet with individual teachers. A presentation by the counseling department would also be provided.
- c)** 2017-18 Council Meeting Schedule: September 19<sup>th</sup>, November 7<sup>th</sup>, January 9<sup>th</sup>, March 6<sup>th</sup>, April 10<sup>th</sup>, with additional meetings as needed.

**Meeting Adjourned @ 4:15 pm**

**Next Meeting: November 7, 2017 @ 2:45 pm**

## Suggested Budget Amendments

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- ❑ Goal 1 (Learning Center)
  - State does not allow admin costs to be budgeted into programs.
  - Review of program revealed that needed more qualified support.
    - Reduced hours as response to data
    - Hired Highly Qualified teacher @ \$20.00 per hour.
  - Last voted estimated cost = \$14,000
  - New recommended estimated cost after program adjustments. = \$10,500
    - Highly Qualified Teacher 1.5 hours per evening. Potential for adjusted time as needed during high flow periods
    - Math oriented SUU student tutor. 2 hours per evening
    - Will be open from 6:30-9:00pm
  
- ❑ Goal 2 (Learning Strategies)
  - Increased wages of aides
  - Increase in hours to support individualized needs of students
  - Sold prep in order to support higher demand.
  - Last voted recommended = \$30,000
  - New recommended estimated cost after program adjustments = \$42,000
    - Three aides at \$13.5 per hour
    - 62.5 hours per week (12.5 per day)
    - Sold prep @ \$4,000
  
- ❑ Goal 3 (ACT Prep)
  - No change from last voted estimated cost = \$5,600
  
- ❑ Goal 4 Professional Development (PLC vision)
  - Teacher teams given option of attending conference or attending more effective training with PLC and collaboration as focal points
  - Training sold out reducing amount of needed funds
  - Last voted estimated cost = \$15,000
  - New recommended estimated cost = \$8,500
    - Foreign Language Conference = \$4,000
    - Leadership Academy Books = \$225.00
    - Social Science Department = \$4,000
  
- ❑ Goal 5 (Technology)
  - No longer need training budget as district has accessed grant funding for hiring technology training specialist.
  - Last voted estimated cost = \$6,000 for training & \$39,000 for technology.
  - New recommended estimated cost = \$0 for training and \$39,000 for technology
  
- ❑ Goal 6 Staff Developers
  - No Change from last voted estimated cost = \$23,180