



Handbook

MISSION STATEMENT

"Cedar High is dedicated to cultivating responsible citizens through lifelong learning and community involvement."

COLLECT COMMITMENTS

At CHS, We Commit:

- to providing a safe and compassionate learning environment that fosters respect for self, others and property.
- to maintain a close partnership among community, home and school.
- to developing an effective educational system that allows each student to succeed by different means and at different rates.
- to teaching accountability and integrity integrating reasoning, social and behavioral skills into every course of study.
- to finding the most relevant and up to date strategies and tools available for increasing student learning, and will invest in resources and training for faculty and staff development.

DESIRED RESULTS OF STUDENT LEARNING

At CHS, Our Students Will:

- *PROBLEM SOLVE* - Analyze and respond to unexpected and difficult circumstances in and out of the classroom.
- *EFFECTIVELY COMMUNICATE* - Understand, assess, and articulate their own views in a wide variety of forums and through diverse technology.
- *MAKE CONNECTIONS* - View personal, vocational, and civic issues in broad perspective that acknowledges the insight of diverse disciplines and worldviews.

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WELCOME LETTER

A MESSAGE FROM THE PRINCIPAL

Welcome to Cedar High School for the 2021-2022 academic year. I am proud to represent this school and the tradition of excellence for which it is known. I hope you are excited to return and get to work preparing for college and ultimately your profession.

We recognize that youth require high expectations in order to create an environment of high academic achievement. The purpose of this handbook is to communicate the expectations, guidelines, and procedures required of every student attending CHS.

Student success shares a strong correlation with consistent attendance, good attitude, and hard work. I would ask that you take the time to familiarize yourself with our policies, as they will be essential to your personal success at our school.

I am very pleased with how the new sections of the school have added to our ability to educate students. Our community is proud of this school, and we work hard to keep it looking its best. Please look to participate in our efforts and show respect, responsibility, accountability, and integrity for your peers, faculty, and facilities.

Ask questions of staff members if you are unsure of anything relating to this handbook. We, as a staff, are here to help you achieve your academic goals. Make sure that you put your best foot forward and take an interest in your own education. I look forward to a great school year and hope to share in all your academic success.

Terri Sanders
Principal, Cedar High School

HISTORY OF CHS

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Born in 1898 as a division of Branch Normal School, what would later become Cedar High School originally operated under the auspices of the University of Utah. But when the responsibility for running the school passed from the University of Utah to Utah State University in 1913, the school became the Branch Agricultural College--the progenitor of today's Southern Utah University. As the town grew and the number of students enrolled in the school swelled, administrators recognized the need for an independent high school. Hence, the creation of Cedar High School, where classes began in September 1940.

Located on Center and 300 West, this new school could accommodate 350 students. However, by the early 1960s, a student body topping 500 students crowded classrooms and congested hallways. Consequently, the Iron County School District spent just over \$3 million to construct a larger high school located at 703 West 600 South. A state-of-the-art edifice, the new school opened its doors for the 1963-64 academic years with facilities for individualized programs for all students. (Although the old Cedar High School served as a junior-high for decades, administrators at Southern Utah University eventually acquired the building and in 2000 razed it to make a new parking lot.)

The growth of the Cedar High School student body hardly ended in the Sixties. To deal with this growth, in 1988 administrators added new classrooms on the south side of D Hall. Expansion continued in 1993, when administrators not only erected the current auxiliary gymnasium, ceramics, woodshop, and commons (now lunchroom) areas, but also added a basement to the school, so opening more classroom space. Taking even more dramatic action, in 1997 administrators sent approximately half of the student body to a new high school, Canyon View High School, built on the north end of town. To accommodate further growth--and to modernize the school's facilities--the Iron County School Board authorized dramatically remodeling the school in 2010, so launching a two-year construction project updating the school's lighting, electrical, and heating systems, and adding a suite of administrative offices, a new commons area, band room, faculty room, and a biology lab.

CHS NICKNAME, MASCOT, AND COLORS

In 1942 the student council led by President Jay Thorley adopted the name "Redmen", representing the many Native Americans who lived and continue to live in this area. The name was originally chosen for the athletic teams, but over time represented the whole student body.

In the fall of 2018, the Iron County School Board voted to change the Redmen Mascot. A committee, consisting of alumni, community members, administration, teachers, and students, was formed and a new mascot of Reds was chosen to continue the legacy and tradition that so many honor. The mascot logo, a wolf, was chosen by current students at Cedar High School and will be used as the image to go with Reds. Cedar High School students are expected to have "Cedar High Pride!" The mascot, Reds reminds all of us of the pride, nobility, and the hard work it takes to achieve success.

The school colors also have significant meaning behind them. Gold symbolizes the sun, representing light and knowledge. Crimson signifies strength and loyalty, characteristics that all CHS Reds should strive for in their lives.

CHS PBIS

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Positive Behavioral Interventions and Supports (PBIS) is the emphasis on schoolwide systems of support that include proactive strategies for defining, teaching, and supporting appropriate student behaviors to create positive school environments. CHS administration and faculty have chosen four-character traits that they feel are the most important for students to be able to know and demonstrate. Cedar High Students;

Choose Respect

Have Integrity

Show Responsibility and Accountability

The faculty and staff at Cedar High School are committed to educating the whole child through educationally strong, progressive, and dedicated classrooms. The PBIS model, Positive Behavior Interventions and Support, is being implemented to not only support a high level of academic excellence in the classroom but also to encourage the use of positive character building behaviors that can be used throughout the educational process.

Restorative Justice

The restorative approach to discipline incorporates and builds upon principles of School wide Positive Behavior Intervention Systems SWPBIS, by focusing on prevention, through relationship building, teaching expectations, and by drawing on the collective strengths of the community to help individuals in trouble regain their footing in a nurturing environment with consistent classroom practices and high expectations.

- Built on the foundation of Positive Relationships
- Gives the Victim a Voice and the Offender the Opportunity to make Amends
- Empowers the Community to Problem Solve
- Preventative rather than Reactive
- Builds Skills and Capacity
- Practices are Interwoven into Every Interaction
- Based on growth and deep learning not compliance

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SCHOOL SONG

The CHS school song is steeped in tradition. It appears to be based on the "Brown Cheering Song" from Brown University. It has been sung by The Reds since the first Cedar High School opened its doors in 1940. The song starts with the students chanting the spelling of "CEDAR" and then breaks into a rousing, spirited tune. Whenever the song is sung, students and alumni should rise to show respect for the school and everything it stands for.

C-C-C-E-D
D-D-D-A-R
C-E-D D-A-R
CEDAR!

C-C-C-E-D
D-D-D-A-R
C-E-D D-A-R
CEDAR!

C-C-C-E-D
D-D-D-A-R
C-E-D D-A-R
CEDAR!

When the Reds, our team, is in the game,
And the whole school is fighting to guard its name,
And the Reds yell like warriors as the team goes by,
There's a victory in the ol' town tonight.

When Cedar's banners are waving in triumph o'er the hill,
And Cedar's cohorts are cheering,
For the Reds have made their kill. (Rah! Rah!)
This day is ours, ours forever. Let victory never fade.
Then rise, rise and cheer boys,
'Till the winning score is made.

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CHS ADMINISTRATION

Terri Sanders Principal
 Eric Fieldsted Assistant Principal
 Danny Lewis Assistant Principal/Athletic Director
 Lori Stubbs..... Office Manager
 Eric Hasemeyer A-BR Counselor and LCSW
 Natasha Tebbs BU-HI Counselor
 Nick Parson..... HO-PE Counselor
 Jennifer Denhalter PH-Z Counselor
 Wendy Moon Counseling Secretary
 Bobbie Leavitt Media Services
 Jeff Starr Custodial Supervisor
 Cindy Larson..... Purchasing Agent
 Allison Palmer Attendance
 Bonnie Matheson..... Registrar
 Hillary Rosenberg Receptionist
 Debbie Campos Concurrent Enrollment
 Marilyn Green Food Services Manager
 Eddie Calamity Native American Aide

IRON COUNTY SCHOOL DISTRICT ADMINISTRATION

Lance Hatch Superintendent
 Roy Mathews..... Secondary Director
 Steven Burton Elementary Director
 Kevin J Garrett Special Education/YIC Director
 Todd Hess..... Business Director

DEPARTMENT CHAIRPERSONS

LeAnn Leavitt Career & Technical Education
 Mark Ganowsky Fine Arts
 Jeremiah Green..... Foreign Language
 Erin Davidson..... Language Arts
 Joy Coates/Mark Esplin..... Mathematics
 Cleve Weaver Physical Education
 Lisa Monson Science
 Kyle Hinton..... Social Science
 Marney Garrett Special Education

FACULTY CLASS CHAIR MEMBERS

Jill Massey Freshman Class Chair
 Jennifer Denhalter Sophomore Class Chair
 Melissa Wright..... Junior Class Chair
 John Chidester..... Senior Class Chair

STUDENT BODY OFFICERS

"Cedar High is dedicated to cultivating responsible citizens"

Noah Denhalter
President

Brandon Brown
Vice President

Madison Bennett
Secretary

Ashtyn Giles
Public Relations

Carissa Hofeling
Historian

Luke Roberts
Unity Rep

Dax Cottam
Graphic Designer

CLASS OFFICERS

SENIORS

Ellie Nakken, President
Elthura Campbell
Kate Allen

'22

JUNIORS

Kirstin Corry, President
Quincy Esplin
Ava Parson

'23

SOPHOMORES

Dawson Marriott, President
Daniel Cosby
Zachary Simmons

'24

FRESHMAN

Tanner Westwood, President
Alyssa Williams
Hannah Hunt

'25

BELL SCHEDULES

Regular Schedule			
A Day	B Day		
1 st per	1 st per	7:50 - 9:08	(78 min.)
2 nd per	2 nd per	9:13 - 10:31	(78 min.)
3rd XLT	3rd XLT	10:36 - 11:16	(40 min.)
Lunch	Lunch	11:16 - 12:04	(48 min.)
4 th per	4 th per	12:04 - 1:22	(78 min.)
5 th per	5 th per	1:27 - 2:45	(78 min.)

Early Out Friday			
A Day	B Day		
1 st per	1 st per	7:50 - 8:50	(60 min.)
2 nd per	2 nd per	8:55 - 9:55	(60 min.)
4 th per	4 th per	10:00 - 11:00	(60 min.)
5 th per	5 th per	11:05 - 12:05	(60 min.)
Lunch	Lunch	12:05 - 12:30	(25 min.)

A.M. Split Assembly Schedule			
A Day	B Day		
1 st per	1 st per	7:50 - 9:08	(78 min.)
Assembly	Group 1	9:13 - 9:56	(43 min.)
2 nd per	Group 2	9:13 - 10:31	(78 min.)
Assembly	Group 2	10:33 - 11:16	(43 min.)
2 nd per	Group 1	10:00 - 11:16	(78 min.)
Lunch	Lunch	11:16 - 12:04	(48 min.)
4 th per	4 th per	12:04 - 1:22	(78 min.)
5 th per	5 th per	1:27 - 2:45	(78 min.)

P.M. Shortened Schedule			
A Day	B Day		
1 st per	1 st per	7:50 - 9:08	(78 min.)
2 nd per	2 nd per	9:13 - 10:31	(78 min.)
Lunch	Lunch	10:31 - 11:19	(48 min.)
4 th per	4 th per	11:19 - 12:37	(78 min.)
5 th per	5 th per	12:42 - 2:00	(78 min.)
Assembly	Assembly	2:05 - 2:45	(40 min.)

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CEDAR HIGH SCHOOL DISCIPLINE GUIDELINES

Students attending Cedar High School will have both academic and behavioral expectations. Administrators, staff, and parents expect that Cedar High School students engage in appropriate behavior. Students choosing inappropriate behavior in school, on district property, in a district vehicle, or at a school or district activity will experience specific consequences as listed in the following table.

Discipline situations not covered by these guidelines will be handled on a case-by-case basis. Unique or special situations may necessitate an adjustment in the discipline policies to meet the school and/or district needs. Restorative Justice (see page 5) is a theory of justice that includes all stakeholders & emphasizes repairing the harm caused by the behavior and will be used throughout the discipline process.

Parents will be contacted in all discipline instances. Suspensions will be served at CHS or the Truancy Support Center unless other arrangements are made with CHS administration. A reinstatement meeting must be held with parents before a student can return to school following a suspension.

INAPPROPRIATE BEHAVIOR	1 st OFFENSE	2 nd OFFENSE	3 rd OFFENSE
Academic Dishonesty - Includes, but is not limited to, copying another’s work or allowing another’s work to be copied; revealing test content, questions or answers; altering answers, scores or records; plagiarizing.	<ul style="list-style-type: none"> • Teacher/parent/student conference and/or other disciplinary consequences • Restorative justice teacher discretion e.g.,redo assignment & lunch or after school detention. 	<ul style="list-style-type: none"> • Administrator/teacher/student conference • Restorative justice teacher discretion e.g.,redo assignment & lunch or after school detention. • 1 day in-school suspension 	<ul style="list-style-type: none"> • 3 day out-of-school suspension from school • Administrator/teacher/student conference • Restorative justice teacher discretion e.g.,redo assignment
Alcohol or Drug Use or Distribution - Possessing or using any narcotic, controlled substance or paraphernalia prohibited by law for possession or use. (Required student prescription medication must be cleared through administrative offices.)	<ul style="list-style-type: none"> • Police citation • 10-day out-of-school suspension • Referral to district office for safe-schools violation and possible expulsion or alternative placement 	<ul style="list-style-type: none"> • Police citation • 10-day out-of-school suspension • Referral to district office for safe-schools violation and possible expulsion or alternative placement 	<ul style="list-style-type: none"> • Police citation • 10-day out-of-school suspension • Referral to district office for safe-schools violation and possible expulsion or alternative placement
Assault - Inflicting bodily harm and/or committing an assault upon another person with a weapon.	<ul style="list-style-type: none"> • Police involvement • 10-day out-of-school suspension 	<ul style="list-style-type: none"> • Police involvement • 10-day out-of-school suspension • Possible referral for expulsion 	<ul style="list-style-type: none"> • Police involvement • 10-day out-of-school suspension • Referral to district office for safe-school violation and possible expulsion or alternative placement

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<p>Bullying/Harassment – Cedar High School strictly prohibits any act of bullying, cyber-bullying, or harassment, on any school property or in conjunction with any school activity/function or disrupts the educational environment. For more information, please see Iron County School District handbook.</p>	<ul style="list-style-type: none"> • Counselor referral • Admin and/or police involvement • Parent notification • Restorative Justice 	<ul style="list-style-type: none"> • 1-3 day in-school suspension • Possible police involvement • Student/parent conference • Restorative Justice 	<ul style="list-style-type: none"> • 3-10 day out-of-school suspension • Police involvement • Referral to district office for safe-schools violation and possible expulsion or alternative placement
<p>Bus Conduct – Students riding school buses will follow regulations developed by Iron County School District</p>	<ul style="list-style-type: none"> • Issue warning • Bus driver intervention • Appropriate consequence as outlined by driver 	<ul style="list-style-type: none"> • Bus driver intervention • Appropriate consequence as outline by driver 	<ul style="list-style-type: none"> • Revoke bus riding privilege
<p>Cell Phones and Other Electronic Devices – Cell phones and other electronic devices must not distract from the learning process and must not to be used at inappropriate times.</p>	<ul style="list-style-type: none"> • Teacher returns device to student after school hours • Device subject to search 	<ul style="list-style-type: none"> • Device given to administration. • Student/administrati on conference. • Device subject to search • Lunch or after-school detention • Phone prohibited from coming to school for 1 week. (parent or admin keep) 	<ul style="list-style-type: none"> • Student/administrat or/parent conference. • Phone prohibited from coming to school for rest of year. • 1-3 days in-school suspension
<p>Discrimination/Racism/Hate Speech Cedar High School strictly prohibits any act of discrimination, racism and hate speech.</p> <p>Hate Speech <i>abusive or threatening speech or writing that expresses prejudice against a particular group, especially on the basis of race, religion, gender identity, sexual orientation or other protected classes.</i></p>	<ul style="list-style-type: none"> • 1-3 day in-school suspension • Parent Notification • Restorative Justice • Admin and/or police involvement 	<ul style="list-style-type: none"> 3 – 10 day out-ofschool suspension • Police Involvement • Restorative Justice • Parent/Student Conference 	<ul style="list-style-type: none"> • 10 day out-of-school suspension • Possible referral to district office for safe-schools violation and possible expulsion or alternative placement. • Police Involvement

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<p>Disruptive Behavior – Acts that disrupt or threaten to disrupt the educational process in the classroom, hallways or at school functions including, but not limited to, disobedience, disrespectful behavior, inappropriate language, harassment, discrimination, or defiance of authority, or any conduct tending to cause disruption or arouse alarm, anger, or resentment in others.</p>	<ul style="list-style-type: none"> • Teacher/student/parent conference • In-School suspension for rest of day. 	<ul style="list-style-type: none"> • 3-day in-school suspension • Police involvement 	<ul style="list-style-type: none"> • 10-day out-of-school suspension • Police involvement • Referral to district office for safe-schools violation and possible expulsion or alternative placement for habitually disruptive students.
<p>Dress and Grooming – Appropriate dress at school and school activities is required. (See dress code for details.)</p>	<ul style="list-style-type: none"> • Change inappropriate attire or wear school-issued clothing 	<ul style="list-style-type: none"> • Parent notified • 1-day in-school suspension • Change inappropriate attire or wear school-issued clothing 	<ul style="list-style-type: none"> • Parent notified • 3-day in-school suspension • Change inappropriate attire or wear school-issued clothing
<p>Driving Carelessly, Recklessly or Parking in Non-Designated Areas – Driving on school property in such a manner as to endanger persons or property, or parking in areas that are not designated.</p>	<ul style="list-style-type: none"> • Parent/administrator/student conference • Warning sticker placed on vehicle 	<ul style="list-style-type: none"> • 1-day in-school suspension • Police involvement 	<ul style="list-style-type: none"> • 3-day in-school suspension • Police issued citation
<p>Fighting – Engaging in any physical form of fighting, regardless of person initiating fight or whether student believes he/she was acting in self-defense including hitting, slapping, pulling hair, biting, kicking, scratching, or any other acts in which a student inflicts or attempts to inflict bodily harm on another person. <i>Discipline will be given whether on/off campus or during/after school hours depending on its effects on the school environment.</i></p>	<ul style="list-style-type: none"> • 10-day out-of-school suspension • Police involvement 	<ul style="list-style-type: none"> • 10-day out-of-school suspension • Police involvement • Possible referral for expulsion 	<ul style="list-style-type: none"> • 10-day out-of-school suspension • Police involvement • Referral to district office for safe-schools violation and possible expulsion or alternative placement

<p>Hazing – Committing an act against a student or coercing a student into committing an act that creates a substantial risk or harm to a person in order for the student to be initiated into or affiliated with a student organization.</p>	<ul style="list-style-type: none"> • Parent/administrator/student conference • 1-3 day in-school suspension • Police involvement 	<ul style="list-style-type: none"> • 3-5 day in-school suspension • Police involvement 	<ul style="list-style-type: none"> • 10-day out-of-school suspension • Police involvement • Referral to district office for safe-schools violation and possible expulsion or alternative placement
<p>Pornography Possessing, accessing, transmitting, copying, or creating material that violates the student code of conduct, Iron County School District policy, student handbook, or district rules and regulations, including but not limited to content that is inappropriate, illegal, copyrighted, pornographic or obscene, threatening, discriminatory, harassing, or offensive.</p>	<ul style="list-style-type: none"> • Parent/Administrator/student conference • 1-3 day in-school suspension • Police involvement • Suspension of all technology use. Length of time to be determined. 	<ul style="list-style-type: none"> • Parent/Administrator/student conference • 3-5 day in-school suspension • Police involvement • Suspension of all technology use. Length of time to be determined. 	<ul style="list-style-type: none"> • Parent/Administrator/student conference • 5-10 day out-of-school suspension • Police involvement • All technology privileges will be revoked including school and personal devices.
<p>Public Displays of Affection – Inappropriate attention displayed by students toward one another on campus or during CHS activities.</p>	<ul style="list-style-type: none"> • Verbal warning • Possible parent notification 	<ul style="list-style-type: none"> • Parent/administrator/student conference 	<ul style="list-style-type: none"> • 1-3 day in-school suspension
<p>Safe Schools Violation – Any violation of safe schools policy including, but not limited to, possession of a weapon, possession or distribution of a drug or controlled substance, or being habitually disruptive. See page 16.</p>	<ul style="list-style-type: none"> • Parent/administrator/student conference • 10-day out-of-school suspension • Safe School Hearing at ICSD • Referral to district office for possible expulsion or alternative placement 		
<p>Snowballs – Students must not throw snowballs at anyone or anything.</p>	<ul style="list-style-type: none"> • Teacher/student/parent conference • Verbal Warning 	<ul style="list-style-type: none"> • 1 day in-school suspension • Police involvement 	<ul style="list-style-type: none"> • 3 day in-school suspension • Police involvement

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<p>Tardies – Students will be considered tardy if not in the classroom by the ring of the class-scheduled tardy bell. Hallways must be clear of students after bell rings including students who have physical education or seminary classes. (See attendance policy in handbook for more details.)</p>	<ul style="list-style-type: none"> • 10 tardies - Meeting with PBIS Aide. - Verbal Warning 	<ul style="list-style-type: none"> • 20 tardies - Meeting with PBIS Aide. - 1 day lunch or after school detention. - Parent Notified 	<ul style="list-style-type: none"> • 30 tardies - Meeting with PBIS Aide. - 2 days lunch or after school detention - Parent Notified • 40 tardies - Meeting held with student, parent & administration - JJS Referral - 1 day in-school suspension
<p>Technology misuse – Inappropriate use of CHS/ICSD computers, internet, and other violations of responsible use policy. (See section in handbook for details and ICSD website)</p>	<ul style="list-style-type: none"> • Parent/administrator/student conf. • Appropriate-use training • 1-day in-school suspension • 2 weeks restricted access to district technology. • Possible police involvement 	<ul style="list-style-type: none"> • 3-5 day in-school suspension • 1-2 quarter(s) revocation of computer privileges • Police involvement 	<ul style="list-style-type: none"> • 10-day out-of-school suspension • Revocation of computer privileges for the remaining of the school year • Police involvement
<p>Theft – Unauthorized taking, using, transferring, hiding, possessing, or receiving property of another person or of CHS/ICSD without consent of owner. Thefts over \$300 will be handled as a second or third offense.</p>	<ul style="list-style-type: none"> • 3-5 day out-of-school suspension • Parent/administrator/student conference • Restitution • Police involvement 	<ul style="list-style-type: none"> • 5-10 day out-of-school suspension • Possible referral for expulsion • Police involvement 	<ul style="list-style-type: none"> • 10-day out-of-school suspension • Referral for expulsion • Police involvement
<p>Tobacco/Vaping– Possessing or using tobacco or vape in a district building or a district vehicle during or after school hours and/or within 1,000 feet of school.</p>	<ul style="list-style-type: none"> • Parent/administrator/student conference • 3-day out-of-school suspension • Police involvement • Complete vaping/tobacco course 	<ul style="list-style-type: none"> • 5-day out-of-school suspension • Police involvement 	<ul style="list-style-type: none"> • 10-day out-of-school suspension • Police involvement • Referral to district office for safe-schools violation and possible expulsion or alternative placement
<p>Trespassing – Physically present on school campus, in a district vehicle, or at a school activity after being requested to leave by school personnel.</p>	<ul style="list-style-type: none"> • 1-3 day in-school suspension • Police involvement 	<ul style="list-style-type: none"> • 3-5 day out-of-school suspension • Police involvement 	<ul style="list-style-type: none"> • 10-day out-of-school suspension • Police involvement

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<p>Truancy – In school building, on school grounds, or off school grounds and not in attendance at assigned class. (See attendance policy on page 17 for details.) Teachers must notify parents and log incidents after third unexcused absence of class.</p>	<p>10 Unexcused Absences</p> <ul style="list-style-type: none"> • Meeting with PBIS Aide. • Verbal Warning • Parent Notification 	<p>20 Unexcused Absences</p> <ul style="list-style-type: none"> • Meeting with PBIS Aide. • 2 days lunch or after school detention. • Parent Notification 	<p>30 Unexcused Absences</p> <ul style="list-style-type: none"> • Meeting with parent, student, and administrator. • 1 day in-school suspension • Continued unexcused absences will result in: -JJS Services -In-School Suspension -Alternative Placement.
<p>Vandalism – Defacing, cutting, or otherwise damaging property belonging to school or district, other students, school staff members or other individuals on school property, at school activity, in district vehicle, or under supervision of school staff.</p>	<ul style="list-style-type: none"> • Parent/administrator/student conference • 3-5 day in-school suspension • Restitution • Police involvement • Restorative Justice 	<ul style="list-style-type: none"> • 5 day out-of-school suspension • Restitution • Police involvement • Possible referral for expulsion • Restorative Justice 	<ul style="list-style-type: none"> • 10-day out-of-school suspension • Police involvement • Referral for expulsion • Restorative Justice

SAFE SCHOOLS POLICY

Utah State Law 53A-11-904

Grounds for suspension or expulsion from a public school:

(1) A student may be suspended or expelled from a public school during the school year for any of the following reasons:

- (a) frequent or flagrant willful disobedience, defiance of proper authority, or disruptive behavior, including the use of foul, profane, vulgar, or abusive language;
- (b) willful destruction or defacing of school property;
- (c) behavior or threatened behavior which poses an immediate and significant threat to the welfare, safety, or morals of other students or school personnel or to the operation of the school;
- (d) possession, control, or use of an alcoholic beverage as defined in Section 32B-1-102;
- (e) behavior proscribed under Subsection (2) which threatens harm or does harm to the school or school property, to a person associated with the school, or property associated with that person, regardless of where it occurs; or
- (f) possession or use of pornographic material on school property

(2) A student shall be suspended or expelled from a public school for any of the following reasons:

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- (a) any serious violation affecting another student or a staff member, or any serious violation occurring in a school building, in or on school property, or in conjunction with any school activity, including:
 - (i) the possession, control, or actual or threatened use of a real weapon, explosive, or noxious or flammable material;
 - (ii) the actual or threatened use of a look-alike weapon with intent to intimidate another person or to disrupt normal school activities; or
 - (iii) the sale, control, or distribution of a drug or controlled substance as defined in Section 58-37-2, an imitation controlled substance defined in Section 58-37b-2, or drug paraphernalia as defined in Section 58-37a-3; or
 - (b) the commission of an act involving the use of force or the threatened use of force which if committed by an adult would be a felony or class A misdemeanor.
- (3) A habitually disruptive student may be expelled, after the development of a remedial discipline plan for the student, in discipline policies.
- (a) For purposes of this section, "habitually disruptive student" means a student:
- (i) who has caused a disruption in a classroom, on school grounds, on a school vehicle, or at school activities or events more than five times during the school year; and
 - (ii) whose behavior was initiated, willful, and overt and required the attention of school personnel to deal with the disruption.
- (4) A student may be denied admission to a public school on the basis having been expelled during the same school year.
- (5) A suspension or expulsion under this section is not subject to the age limitations under Subsection 53A-11-102(1).

ATTENDANCE POLICY

Students must be in school each day. Attendance is vital to being a successful student. It is the parents'/guardians' responsibility to notify the school when the student misses school. Students are expected to make up class work in a timely fashion.

Cedar High School provides opportunities for students to participate in extra-curricular activities such as athletics, drama, music, etc. These activities are important for students and justify occasionally missing classes. However, students that miss classes for extra-curricular activities have a greater responsibility to make up classwork missed since he/she is representing the school and community in these events. It is a privilege for the student to participate--not a right. This privilege to participate can be revoked. Students must check out of school through the main office if they are leaving campus for any reason. Students should not leave campus and then later have a parent call the school to excuse the student.

Tardiness is a problem. Tardy students are more disruptive to classes than absent students. Tardy students cannot undo the disruption they

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cause a class. However, valid reasons for tardiness do occur. Each teacher will determine how valid tardies will be handled.

- Teachers will take roll and submit absences and tardies each day.
- For unexcused absences, the teacher is **not** required to allow the student to make up missed work. Individual teachers will include in their course disclosure, procedures for dealing with absences, tardies, and missing work.
- Students who are habitually tardy or absent will be referred to administration after teacher interventions have been attempted. The Solutions team will work with Parents, Students and Administration to help the student to improve attendance. The Solutions team will be making contact and working with the students at the following benchmarks for unexcused absences
 - 10- phone call home
 - 15- face to face warning with student
 - 20- lunch detention (works on Solutions)
 - 25- student pulled back in for Solutions follow up
 - 30- parent/Admin/Solutions meeting and typically ISS (not sure how you folks want to word that)

*Every 10 absences after the parent/Admin/Solutions meeting will receive another day or more of ISS (depends on situation, circumstances, etc)
- Consequences for habitual attendance issues may include but are not limited to:
 - Lunch Detention
 - After School Detention
 - JJS (Juvenile Justice Services)
 - Parent/Student conference
 - Attendance Contract
 - Truancy Support Center
 - In-School Detention
 - Alternative Placement
- Parent/guardian may excuse legitimate absences by calling the attendance office (586-2820) during school hours. This must be done within **three days** of the student's return to school. Parent/guardian needs to contact the school prior to an extended absence and make proper arrangements.
- Students not excused in three days or found outside of school during class time will be considered truant.
- Students are considered absent if they are more than 30 minutes late to a class or according to teacher classroom policy as indicated in his/her course disclosure.
- Teachers will follow district policy when attendance lowers a grade.

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- Teachers will contact the parent no later than the **third unexcused absence in a quarter**. Following the **fifth unexcused absence, the teacher will refer the student to administration**.
- Students not involved in approved afterschool activities must be off campus by 3:30 p.m.
- **Graduation Ceremony Participation – Privilege**
CHS administration reserves the right to deny participation in the graduation ceremony to seniors with less than 90% attendance or to students who have violated the law or safe schools policies.

CELL PHONE AND OTHER ELECTRONIC DEVICES

Cell phones and other electronic devices are not to distract from the learning process and are not to be used at inappropriate times. Teachers will include in their course disclosures specific classroom rules for use of cell phones and other electronic devices. Classroom course disclosures will include a minimum of three steps or consequences and may include, but are not limited to, the examples below:

- 1st Classroom Offense:
 - Teacher will ask student to put device away and issue a verbal warning.
 - Citizenship points or other incentives or privileges will be taken away from student.
 - Teacher will log incident in PowerTeacher.
- 2nd Classroom Offense:
 - Teacher will confiscate device and secure device in teacher's desk.
 - Teacher will log incident in PowerTeacher.
 - Parents will be notified.
 - Device will be returned to student at conclusion of class.
- 3rd Offense:
 - Teacher will confiscate device and secure device in teacher's desk.
 - Teacher will log incident in PowerTeacher.
 - Parents will be notified.
 - Student will be sent to appropriate administrator.
 - Device will be returned to student at the end of the day.

Once a student has reached the final classroom consequence, the teacher will again confiscate the device and bring the device to the office. Below is the list of consequences to be enforced once the device has reached the office in addition to the responsible use policy set forth by the ICSD.

- 1st Offense:
 - Teacher will bring device to the office.
 - A secretary will log incident in PowerSchool.
 - Student may pick up device afterschool hours (2:45 p.m.)

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- 2nd Offense:
 - Teacher will bring device to the office.
 - A secretary will log incident in PowerSchool.
 - Parent will be notified to come pick up the phone and instructed to keep phone at home for 1 week.
 - 1 day in-school suspension
- 3rd Offense:
 - Teacher will bring device to the office.
 - A secretary will log incident in PowerSchool.
 - Student will be sent to appropriate administrator.
 - Student will be suspended from school for one day and a mandatory parent/student conference will be held.
 - Phone prohibited from coming to school for rest of year.

Any other infractions will be handled as a habitually disruptive student and will be referred to the district office for possible safe schools action.

STUDENT ACTIVITIES POLICY

All student activities are under the jurisdiction and responsibility of the principal. All student activities sponsored by the school or any school personnel must be approved by the principal. Staff members should avoid scheduling or hosting activities for individual students or groups of students at locations other than the school.

Students will be issued pictured activity cards. All students attending Cedar High School activities will be required to show their activity card. Students will also be required to carry their activity card during school for identification. ID cards will have a bar code that will be used as a lunch card and as a library card to checkout materials. ID cards will contain information indicating the student has read the handbook and computer use policy. **ACCESS TO SCHOOL FUNCTIONS AND USE OF COMPUTERS WILL REQUIRE STUDENTS TO PRESENT THEIR ID CARDS OR ACCESS WILL BE DENIED.** We want activities to be enjoyed by everyone, but students unwilling to cooperate with the established guidelines may lose the opportunity to participate in any or all school activities for the remainder of the year.

- **DANCES**
 1. Any student wanting to bring another student from another school must obtain a dance guest pass form from administration.
 2. No slam dancing or suggestive dancing.
 3. Safe school violations will be handled according to district policy and automatic law enforcement involvement will occur.
- **GAMES** - The UHSAA has given specific guidelines governing student behavior required by each school in our region.
 1. Banners and Signs - The home school may have appropriate welcome signs posted in the gym or stadium. No other signs or banners are permitted.
 2. Noisemakers are not allowed.

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3. Cheering - group cheering is encouraged under the direction of the cheerleaders, but must not be derogatory or obscene.
4. The throwing of any objects including confetti, torn paper, or toilet tissue is strictly prohibited.

DRESS CODE

Cedar High School recognizes the importance of proper dress and grooming at school. Nothing in this code shall be construed as prohibiting the administration from requiring individual students to comply with an up-graded standard. If, in the opinion of the administration, the individual's dress or grooming is harmful or distracting to the education process, the student will be asked to discontinue wearing said clothing. We will follow district policy for student and teacher dress codes. For students:

- Students are to dress in a neat and appropriate manner that reflects pride in themselves and in their school.
- Headgear of any kind (e.g., hats, caps, bandannas, sweatbands, etc.) is not to be worn at school during school hours.
- Shorts and skirts must reach mid thigh (5 inch inseam).
- Shirts or tops that expose bare midribs during normal activity, tank tops, and spaghetti straps are not permitted. Shirts are required to have a three-inch shoulder strap and must have no longer than a two-inch gap from the armpit.
- No clothing deemed immodest in appearance because of excessive body exposure is allowed. Any clothing that would make another student, faculty, or staff member feel uncomfortable is not permitted. Bust cleavage should not be exposed. Standards of propriety and decency dictate that outer clothing should not reveal underclothing. Underwear is to remain true to its name; i.e., worn under regular clothing.
- Shoes must be worn at all times.
- Pants must fit appropriately around the waist. Longer-style tops must cover leggings and skintight pants.
- Clothing with vulgar language, inappropriate pictures (sexually oriented, gang, and/or violence related), alcohol or cigarette advertising, depicting illegal substances or any other illegal activities is not permitted.
- Apparel that is gang related or appears to be gang related is not permitted. This includes, but is not limited to, oversized baggy pants, bandanas, headbands, spiked bands, chains on pants or wallets, or any article or clothing that would identify the student with a gang or be considered a weapon.
- Items such as excessive makeup or face paint or excessive, dangerous, or distracting body piercings such as gauges or distracting hairstyles are not permitted.
- Students are permitted one small facial piercing.
- Inappropriate, vulgar or distracting tattoos must be covered.
- Appropriate dress is expected at all school activities including dances, games, plays, and concerts.

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Parents have the responsibility of assuring that students are dressed properly for school. Students in violation of the approved dress policy will be sent to the office. A student in violation of the dress policy will not be allowed to return to class until their appearance is in compliance with this policy. Covering inappropriate clothing with a jacket or other article or clothing is not acceptable.

LOCKER USE

A locker will be issued to one individual student. The locker becomes the individual student's responsibility. Cedar High School administration requires that each student take care of his/her locker. Damage cost to a locker will be assessed to the student issued the locker whether or not that student currently occupies the locker. Each student issued a locker is urged to place a lock on his/her locker in order to secure the belongings therein. Students will request and sign for a locker.

Cedar High School administrators maintain the right to search student lockers if there is a "reasonable suspicion" that the lockers may contain illegal items, (e.g., drugs, alcoholic substances, weapons, tobacco products, stolen goods, etc.). Searches may include random monthly searches with police drug dogs. Possession of lockers is non-exclusive against Cedar High School and its officials and is, therefore, subject to search at any time.

PARKING POLICY

Students are permitted to drive vehicles to school providing the privilege is not abused and all regulations are respected.

- Students are to park in the designated student parking lot and in designated parking stalls. Student vehicles parked in faculty parking will be ticketed.
- The parking lot is provided only as an aid to the students. The school is not responsible for vehicles or articles within vehicles while vehicles are in the parking lot.
- The use of the school parking facilities is a privilege, not a right. If the privilege is abused, the owner may lose the right to bring a vehicle to school.
- Bicycles must be parked in the areas that are provided.
- Students cannot loiter in vehicles during school hours.
- The speed limit in the parking lot is 10 mph.
- The back driveway (north side circle area) is reserved for bus drop-off and pick-up only.
- The driveway to the family and consumer science rooms is for teachers working in that area. No unauthorized vehicles, student or otherwise, may park in that area.
- Student parking is available in the south student parking lot and in appropriate places along 600 South 860 West. **DO NOT PARK ALONG ANY RED CURBS OR ON WALKWAYS!**
- In all cases, students who violate rules may have their vehicles towed at their own expense or receive a parking violation ticket from the Cedar City Police Department resource officer.

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POSTING OF NOTICES

Notices, posters, signs, and banners must be approved before posting. The student government and the student government advisor must approve club and class notices. The Iron County School District administration must approve non-school notices.

Notices are to be placed on bulletin boards ONLY, unless special arrangements are made (i.e. elections, homecoming, special game day banners). No personal notices are to be posted (i.e. Happy Birthday, request or answer for dates, etc.). No notices are to be posted in the parking lot, on cars, or on campus.

Care should be taken to ensure all notices are neat and spelled correctly with no offensive language or belittling innuendoes to anyone. The Cedar High School administration must approve use of school supplies to create notices, posters, signs, banners, etc.

CAMPUS & HALL SECURITY

Any student out of class, in the halls, or on campus must have a hall-pass. Any student without a hall-pass will be brought to the office to meet with administration. Only students who are registered Cedar High School students will be allowed on campus.

Students who have college or off-campus classes need to remain off campus or in the commons area until time for their next class or leave campus immediately after their last class. Office/student aides, student government, and newspaper/yearbook staff will need to wear badges identifying themselves.

Because of liability, expensive equipment, student safety and our desire to be free of vandalism, please cooperate with the administration by adhering to the following:

- Students must have school ID with them at all times.
- No student is to be in any part of Cedar High School after school hours without supervision.
- School hours are considered to be when we have our doors open for instructional purposes. On a school day, these hours are from 6:30 a.m. until 3:30 p.m. If a student must be in the building after 3:30 p.m., he/she must be with a Cedar High School staff member.
- The main gym is always off limits unless there is a scheduled class, sporting event, practice, or other authorized activity.
- Please understand that because a door is unlocked or is propped open, it does not constitute an invitation or permission to enter the building. INDIVIDUALS FOUND TO BE IN AREAS THAT ARE OFF LIMITS MAY BE CHARGED WITH TRESPASSING.
- Visitors must check in at the main office. No school-age visitors are allowed during regular school hours.

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GANG PARTICIPATION

In accordance with the safe schools policy, students may be suspended for 10 days and referred for expulsion for any gang affiliation, real or implied. Wearing or displaying any identifiable gang or gang-related hand signals, insignia, clothing, uniforms, colors, paraphernalia, adopted symbols, writing, or nicknames or other items identifying or representing gang association while on or within 100 yards of school property, on a school bus or other school transportation, or at school activities or functions may result in suspension.

COMPUTER RESPONSIBLE USE POLICY

Computer use is a privilege and not a right. Misuse of computers in any way will result in disciplinary action as described in this handbook and in the responsible use policy set forth by the Iron County School District. In addition, any act that violates the UTAH CRIMES ACT will be reported to the appropriate law enforcement agency. All students and parents must e-sign the RUP upon entering CHS. Failure to do so will result in suspended privileges until signed. An e-signature on the Cedar High School Student Handbook Contract assumes he/she understands the school policies and resulting consequences.

Misuse of computers includes, but is not limited to, the following: display or creation of obscene or pornographic materials, recreational game playing, violation of copyright laws (including duplicating any software to avoid purchase), access of private records, misuse of passwords and/or other security devices/software, or theft/vandalism.

Please see the ICSD Responsible Use Policy for details and explanations located at <http://irondistrict.org>

INTERNET RESPONSIBLE USE POLICY

ACCEPTABLE USES

All Internet access shall be consistent with the purposes and goals of the school district. It is imperative that users of the Internet conduct themselves in a responsible, decent, ethical, and polite manner. All participants must abide by all local, state, and federal laws. The Internet user must accept the responsibility of adhering to high standards of conduct and the terms and conditions set forth in all parts of this policy.

IMPERMISSIBLE INTERNET USES

- The following uses of the Internet are prohibited:
- Any violation of applicable school policy or public law by such use.
 - Any activity that is immoral or contrary to the high moral standards that must be maintained in an educational setting.

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- Accessing or transmitting to others immoral, obscene or otherwise inappropriate images or information or receiving such information from others.
- The transmission to others of profane, defaming, harassing or offensive language.
- Any commercial use, product advertisement, or improper promotion of political candidates.
- Any violation of copyright, trade secret or trademark laws.
- Any attempt to disrupt or interfere with the use of the Internet system.
- Any attempt to access improper information that the account holder does not have the right of access.

TERMS OF USE

- Only registered students, employees of the school district, and board of education members qualify for Internet access under this policy.
- Only the authorized owner of the account shall use Internet accounts. Account owners are ultimately responsible for all activity under their account.
- The school principal, vice-principal and/or responsible teacher may suspend or terminate any account holders' access to use the Internet for any reason whatsoever.
- Internet access of a student is automatically terminated at the moment of withdrawal, graduation, or expulsion of the student from the school district.
- Internet access of a school district employee or school board member is automatically terminated upon retirement, resignation, or termination of employment or as a board member.
- The School District shall not be liable for damages of any kind suffered by users of the Internet, including but not limited to, loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by negligence, error or omission of any school district employee or Internet server.

Please see the ICSD Responsible Use Policy for details and explanations located at <http://irondistrict.org>

STUDENT USE OF WEBSITES AND SOCIAL MEDIA.

- Educators may allow students to use social media for instructional purposes. Such use must be age-appropriate and consistent with District policy. A school principal may prohibit social media use that violates this paragraph.
- Personal social media use by students must not interfere with classroom learning or other educational programs. Student communications made during school hours, on school property, using school equipment (including a take-home device) or internet access, or during a school sponsored activity must comply with the requirements set forth in Iron County School District Policy (ECAC) Responsible Use Policy,
- Students may be disciplined for off-campus social media use that

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constitutes cyberbullying or that is otherwise illegal or disruptive to the school environment or the learning of other students.

- Students participating in extracurricular activities may be required to abide by additional restrictions on their social media usage within the school context. Restrictions may be placed by the coach or advisor with approval from a school administrator.

SEXUAL HARRASSMENT

GENERAL STATEMENT OF POLICY

Sexual harassment is a form of sex discrimination, which violates Section 703 of Title VII of the Civil Rights Act of 1964, as amended, 42 U.S. C. §2000e, et seq. and §34-35-2 et seq. of the Utah Anti-Discrimination Act.

It is the policy of the Iron County School District to maintain a learning and working environment that is free from sexual harassment. The school district prohibits any form of sexual harassment.

It shall be a violation of this policy for any student or employee of the school district to harass a student or an employee through conduct or communication of a sexual nature as defined by this policy.

The school district will act to investigate all complaints, either formal or informal, verbal or written, of sexual harassment and to discipline any student or employee who sexually harasses a student or employee of the school district.

SEXUAL HARASSMENT DEFINED

Sexual Harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

- Submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment, or of obtaining an education; or
- Submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
- That conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or education environment.

Any sexual harassment as defined when perpetrated on any student or employee by any student or employee will be treated as sexual harassment under this policy.

Any school district action taken pursuant to this policy will be consistent with requirements of applicable Utah statutes and school district policies. The school district will take such disciplinary action it deems necessary and appropriate, including warning, suspension or immediate termination to end sexual harassment and prevent its recurrence.

SEXUAL HARRASSMENT MAY INCLUDE BUT IS NOT LIMITED TO:

- Verbal harassment or abuse
- Subtle pressure for sexual activity

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- Inappropriate patting or pinching
- Intentional brushing against a student's or an employee's body
- Demanding sexual favors accompanied by implied or overt threats concerning an individual's employment or educational status
- Demanding sexual favors accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or
- Any unwelcome sexually motivated touching

REPORTING PROCEDURES

Any person who believes he or she has been the victim of sexual harassment by a student or an employee of the School District, or any third person with knowledge or belief of conduct which may constitute sexual harassment should submit a written report of the alleged acts immediately to an appropriate School District official as designated by this policy. The School District encourages the reporting party or complainant to use the report form available from the principal of each building or available from the School District office.

- A. *In Each School Building.* The building principal is the person responsible for receiving oral or written reports of sexual harassment at the building level. Upon receipt of a report, the principal must notify the District Human Rights Officer immediately without screening or investigating the report. A written report will be forwarded simultaneously to the Human Rights Officer. If the report was given verbally, the principal shall reduce it to written form within 24 hours and forward it to the Human Rights Officer. Failure to forward any sexual harassment report or complaint as provided herein will result in disciplinary action. If the complaint involves the building principal, the complaint shall be filed directly with the District Human Rights Officer.
- B. *District-Wide.* The School Board hereby designates The Director of Special Programs as the School District Human Rights Officer to receive reports or complaints of sexual harassment from any individual, employee or victim of sexual harassment and also from the building principals as outlined above. If the complaint involves the Human Rights Officer, the complaint shall be filed directly with the Superintendent. The School District shall conspicuously post the name of the Human Rights Officer, including a mailing address and telephone number.
- C. Submission of a complaint or report of sexual harassment will not affect the individual's future employment, grades or work assignments.
- D. Use of formal reporting forms is not mandatory.

The School District will respect the confidentiality of the complainant and the individual(s) against whom the complaint is filed as much as possible, consistent with the School District's legal obligations and the necessity to investigate allegations of harassment and take disciplinary action when the conduct has occurred.

INVESTIGATION AND RECOMMENDATION

By authority of the School District, the Human Rights Officer, upon receipt of a report or complaint alleging sexual harassment, shall immediately

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authorize an investigation. This investigation may be conducted by School District Officials or a third party designated by the School District. The investigating party shall provide a written report of the status of the investigation within 10 working days to the Superintendent and the Human Rights Officer.

In determining whether alleged conduct constitutes sexual harassment, the School District should consider the surrounding circumstances, the nature of the sexual advances, relationships between the parties involved and the context in which the alleged incidents occurred.

The investigation may consist of personal interviews with the complainant, the individuals against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.

In addition, the School District may take immediate steps, at its discretion, to protect the complainant, students and employees pending completion of an investigation of alleged sexual harassment.

The School District Human Rights Officer shall make a report to the Superintendent upon completion of the investigation.

SCHOOL DISTRICT ACTION V7

- A. Upon receipt of a recommendation that the complaint is valid, the School District will take such action as appropriate based on the results of the investigation.
- B. The result of the investigation of each complaint filed under these procedures will be reported in writing to the complainant by the School District. The report will document any disciplinary action taken as a result of the complaint.

REPRISAL

The School District will discipline any individual who retaliates against any person who reports alleged sexual harassment or who retaliates against any person who testifies, assists or participates in an investigation, proceeding or hearing relating to a sexual harassment complaint. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

NON-HARASSMENT

The School District recognizes that not every advance or consent of a sexual nature constitutes sexual harassment. Whether a particular action or incident is a personal, social relationship without a discriminatory employment effect requires a determination based on all the facts and surrounding circumstances. False accusations of sexual harassment can have a serious detrimental effect on innocent parties.

RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Utah Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law.

SEXUAL HARASSMENT AS SEXUAL ABUSE

Under certain circumstances, sexual harassment may constitute sexual abuse and require reporting to appropriate authorities. In such cases, the provisions of Policy JH governing reporting of abuse should be followed.

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DISCIPLINE

Any school district action taken pursuant to this policy will be consistent with requirements of applicable Utah statutes and School District policies. The School District will take such disciplinary action it deems necessary and appropriate, including warning, suspension or immediate termination to end sexual harassment and prevent its recurrence.

NOTICE

Notice of this policy shall be communicated to all employees and students.

[See District Policy](#)

ENROLLMENT GUIDELINES

The following (and other special circumstances) must be coordinated closely with an advisor and counselor to accommodate each student's needs.

MINIMUM COURSE ENROLLMENT: All students will be enrolled with a full schedule, which is considered several credits. An average of seven credits must be completed each year for a student to graduate in four years.

CLASS CHANGES: Absolutely no classes will be added and/or dropped after the second week of each quarter. Any class changes initiated by students and/or parent/guardian will be charged \$15. Changes initiated by administration, counselors, teachers, or to fulfill graduation requirements will not be charged.

OFFICE AIDE: Qualified seniors with a cumulative 3.2 GPA may register to be an office aide. Students must report his/her GPA and attendance record to receive administrative approval. Students will receive a pass/fail grade.

COLLEGE ATHLETICS REQUIREMENTS: Students must meet athletic academic requirements (NCAA, etc.) to participate in college athletics. Check with the college athletic advisor and the counseling center for detailed information.

ADVANCED PLACEMENT AND ENRICHMENT: Advanced courses and activities for enrichment are available in nearly all departments. Students seeking an accelerated program may also opt to take AP courses. With a qualifying score on the AP test, a student can be awarded college credit. A fee is required to take the test.

CONCURRENT ENROLLMENT: Junior and senior students with a requisite GPA and cumulative credits may be approved by the administration to enroll concurrently in a program offered by an educational institution other than high school, i.e. college. All costs of enrollment in the other institution will be borne by the student unless the class is a specific vocational class that the Iron County School District has contracted with a

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college to teach. College credit can be pre-approved to count at CHS. The ratio is three college semester credits to one high school credit.

EARLY GRADUATION FROM HIGH SCHOOL: Seniors who complete graduation requirements before the year's end may apply to be released early from high school; however, a diploma will not be awarded until the class graduates. A student who has planned carefully with his/her parent/guardian, advisor, and counselor may complete credits and be approved for early graduation. Students who graduate early from high school can earn special scholarships.

COLLEGE AND CAREER READINESS 4 YEAR PLANS: Each student, his/her parent/guardian, and an assigned advisor coordinate to develop a CCR 4 year plan in regularly scheduled conferences. Courses are planned over the four-year period that will provide the student with a specialized curriculum related to his/her interests and post-secondary goals.

INDIVIDUAL EDUCATION PLANS: All individual students with disabilities are required to demonstrate mastery of the courses in the general core. In the event that a student's disability precludes the successful demonstration of mastery, the IEP team, on a case-by-case basis, may exempt the student or modify the competency demonstration to accommodate the student's handicap.

HIGH SCHOOL HOME STUDY: High school home study courses that have been accredited by the Northwest Association of Schools and Colleges can be used to make up failed courses or to earn additional credit for graduation. All courses must be pre-approved for acceptance before they are ordered.

GRADUATION REQUIREMENTS

The Iron County School District officially supports the high school graduation requirements enumerated in the Secondary Core Curriculum of the Utah State Board of Education. It is anticipated that each student will work towards a high school diploma.

CEDAR HIGH SCHOOL DIPLOMA REQUIREMENTS

Credits earned from any institution accredited by the Northwest Association of Accredited Schools will count towards graduation. Class requirements total 29 credits. (See counselor for more information.)

XLT

As educators we are keenly aware of the growing demand for better prepared students and the consequences to those who are unable to gain the skills necessary to become College and Career Ready (CCR). In an effort to strengthen our ability to identify and prepare students with the essential skills necessary for learning, we have added a 40 minute class period that will be seen as third period on your schedule. We will refer to this time as XLT (extended learning time).

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The primary role of this time is to have teachers "tag" students who are struggling with key concepts in order to provide additional instruction. Students may also be tagged for missing assignments, low grades or to have more time on a project. If students are not tagged, they will be able work on homework, read or study ahead for any of their other classes. This course earns an additional .5 credit each year.

DIPLOMA OF MERIT

The requirements for the Diploma of Merit are in addition to CHS Diploma requirements. Students who earn a Diploma of Merit will leave CHS with skill certification or areas of emphasis from at least two departments. Students eligible for academic awards (such as academic medallion, sterling scholar, etc.) will be selected from those pursuing Diplomas of Merit. The general requirements are as follows:

- Must maintain 95% attendance average each year
- Must maintain "H" or "S" citizenship
- Must complete 40 hours of volunteer service, preferably in conjunction with a CHS Service club or organization
- Must maintain a cumulative GPA of 3.0 or higher

Students will select at least two areas of emphasis and are then expected to complete the requirements of each department prior to receiving the Diploma of Merit. The departments offering a Diploma of Merit are listed below. Please contact the Department Chairperson or the Counseling Office for specific requirements.

Academic	Foreign Language
Business	Leadership
Computer Science	Mathematics
English	Physical Education
Fine Arts	Science
Family And Consumer Science	Social Science
Trade and Technology	

ACADEMIC AWARDS

STERLING SCHOLAR

Any senior student who will qualify for the Cedar High School Diploma of Merit and who is a full-time student may apply to be named a Cedar High School Sterling Scholar; scholars are chosen by departments from applications. Applications may be pick up in the counseling office.

ACADEMIC MEDALLIONS

The academic medallion is awarded to graduating students who have maintained a 3.80 minimum cumulative grade point average throughout their high school career. A full schedule of classes must be maintained.

CEDAR HIGH NATIONAL HONOR SOCIETY

To be a member of the Cedar High National Honor Society, a student

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must be a junior or a senior student. He/she must have a cumulative grade point average of 3.67 or higher. If a student falls below a 3.67 cumulative grade point average, he/she can be dropped from the honor society. A fee of \$10.00 is charged. The money is exclusively used for the Induction Banquet. Four major meetings are held each year: September, Initiation; October, college visitations; November, Induction Banquet; and March, Sterling Scholar Evening. Elections are held in May for a president, vice president, public relations, treasurer, and secretary. Each student receives a special certificate signifying his/her membership in the National Honor Society.

DIPLOMA of MERIT

Students who earn a Diploma of Merit will leave CHS with skill certification or areas of emphasis from at least two departments. See Page 32 for more information.

PATHWAY COMPLETERS

Career Pathways show students a direct connection between doing well in high school and being able to transition smoothly to postsecondary opportunities or getting a good job when they graduate. Students who focus on a Career Pathway acquire the skills necessary for entry into well-paid careers with high potential for rapid financial growth, increased levels of responsibility, and a high degree of personal satisfaction.

Students in CTE courses are encouraged to discuss the various pathway's, with their Career and Technical Education Instructor, in order to identify specific requirements for this academic award.

MAKE-UP CREDITS

It is in the best interest of the student to make up failed classes as soon as possible. The best way to remediate is to work with the teacher who issued the "F". All classes made up this way will require the payment of a \$40 fee. This make up may be done ONLY in the quarter following when the "F" was earned. If an "F" is earned in 4th Quarter, it can be made up 1st Quarter of the following school year. If failed classes are not made up in the following quarter, the student will have to use an alternate method for earning the credit.

Alternative ways to make up credit include, but are not limited to, retaking the course at CHS, learning strategies, electronic high school, summer school, BYU Independent Study, etc. Only credit earned from an accredited institution will be accepted. All make-up credit for graduation must be completed by the end of school on the Friday prior to graduation.

Grade Replacement

If a student desires to replace a final grade in a specific class, they will need to fill out the "[grade replacement form](#)" PRIOR to enrolling in an equivalent course from an accredited institution. Once the course is successfully completed, a replacement grade will be added to the students transcript and the replaced grade will no longer factor into the students cumulative GPA.

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TESTING INFORMATION

PSAT (Pre-Scholastic Aptitude Test)

Purpose: To help students to qualify for national scholarships and to help prepare to take the SAT.

ASVAB (Armed Services Vocational Aptitude Battery)

Purpose: 11th grade students may test. The exam helps students identify strengths that are not always measured on other school standardized exams.

ACT (American College Test)

Purpose: This test is used for college admission and scholarships. We strongly encourage all students to take this test at least once their junior year.

CLUBS AND ORGANIZATIONS

All clubs must be approved by CHS administration. Any student wanting to form a new club must get initial approval from the Principal. All guidelines as outlined by district policy will be followed. See Iron County School District Policy Handbook Policy Code: IGDA for more information.

Ceramics Club	Cyber Corp
Debate	DECA
Drama Club	ETS Club
FBLA	FCCLA
FFA	French Club
German Club	GSA
Illustration Club	Interact Club
Latinos in Action	Math/Science Club
National Honor Society	Rubiks Cube Club
Skills USA	Spanish Club
Star Wars Club	Upward Bound
Writing Club	

DISTRICT FEE SCHEDULE

<u>PURPOSE</u>	<u>FEE</u>	<u>EXPLANATION</u>
Activity 9-12	\$35	To attend all school activities
Book/Material/Tech	\$45	Books, electronics, materials & supplies
Instructional Insurance	\$15	Insurance on Chromebooks (students)
Class Change	\$15	
Class Schedule	\$1	Charge for each additional schedule
Yearbook	TBD	
AP Tests	Coll Bd	\$20 required to order, due before test
Community Schools	\$40	For a 20 hr. community school class
Drivers' Ed.	\$100	Before/after school/summer Instrument
Summer Programs	Varies	Per class, additional costs (travel, etc.)
Field Trips	Varies	Own meals, rentals, etc.
Instr. Rentals	\$50	On all school-owned musical instruments
Make-up Class	\$40	For re-mediation, per quarter credit
Project Class	Varies	\$15 + costs on projects kept by student
Tests	Varies	
Transcripts	\$10	For official transcript
Weight Class	\$5	Class fee to help replace/repair equip.
Selected PE Classes	\$10	Class fee, lifetime activities
Science Lab Class Fee	\$5	High schools only
Baseball	\$40	Plus personal gear, meals, lodging
Basketball	\$40	Plus personal gear, meals, lodging
Cross Country	\$40	Plus personal gear, meals, lodging
Drama	\$40	Plus personal gear, meals, lodging
Football	\$55	Plus personal gear, meals, lodging
Forensics	\$40	Plus personal gear, meals, lodging
Golf	\$40	Plus personal gear, meals, lodging
Drill Team	\$40	Plus personal gear, meals, lodging,
Soccer	\$40	Plus personal gear, meals, lodging
Softball	\$40	Plus personal gear, meals, lodging
Swimming	\$40	Plus personal gear, meals, lodging
Tennis	\$40	Plus personal gear, meals, lodging
Track	\$40	Plus personal gear, meals, lodging
Volleyball	\$40	Plus personal gear, meals, lodging
Wrestling	\$40	Plus personal gear, meals, lodging
Music	\$40	Plus tux/robe rental, dress purchase

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Clubs, Various	Varies	Opt. membership, cost of club activities
Cheerleaders	Varies	Uniform, meals, lodging (\$1000 limit)

ACTIVITY ELIGIBILITY REQUIREMENTS

Participation in extra-curricular activities is a privilege, not a right or entitlement. The extent of student participation shall be determined by the teacher or coach responsible for each activity without pressure or coercion of any kind from outside parties.

As a student participating in extra-curricular activities at Cedar High, I understand that I will be representing my school and myself. I understand that extra-curricular activities greatly enhance my educational experience but do not replace or take precedence over my academic learning.

I further understand that participation in extra-curricular activities at Cedar High is a choice that I have made with the knowledge that I will be held to a high standard of sportsmanship, citizenship, and character. I agree to the following requirements for participation listed below and understand the consequences for not following them.

1. Team Tryouts & Starting a Sports Season

- Athlete must be eligible from the previous grading period in order to try out for a team or participate in that sports season.
- Eligibility cannot be restored during a sports season.

Consequence: Ineligible student cannot be a part of any team or group for that sports season.

2. Social Media Misuse

- No posting of material that includes threats of violence or physical harm to another student.
- No posting of racist images, words, or phrases.
- No posting of inappropriate or pornographic language.

Consequence for (A,B,C): Suspension from current team/activity. Minimum of two weeks or two contests.

- No posting or sharing of pornographic images.

Consequence: Removal from current team/activity.

3. Game Day & Travel Attendance

- Athletes must attend all classes the day of a game to be eligible to play.

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- b. In the event that travel to a competition takes place the day before the event, athletes must attend all classes on travel day to be eligible for the game/activity.

Consequence: Not eligible to participate in the next day's game or event.

4. Behavior & In-School Suspension

- a. Athletes are expected to show good behavior at all times as they represent not only themselves but their team and Cedar High school. This includes but is not limited to showing respect for their coaches, teammates, teachers and staff.
- b. Any athlete who is assigned in-school suspension during the school day because of behavior is not eligible to practice, travel, or play in that day's event.

Consequence: Athlete is not eligible for activity until the day after your suspension is completed.

5. Possession or use of Alcohol, tobacco, drugs, vape products or any other illegal substances.

- a. Any athlete who is in possession of or been under the influence of any of the above-mentioned substances will be removed from their current team. This includes police reports, video's, and pictures which confirm possession or use.

Consequence:

First Offense – removal from current team for the remainder of the season.

Second Offense – not eligible to compete in any extra-curricular activities for calendar year.

6. Sportsmanship & Game Conduct

- a. Athletes are expected to show good sportsmanship towards their opponents and game officials at all times.
- b. The good name of our school is more important than any game won or lost.
- c. Accept the decision of officials without dispute. They are seldom responsible for your success or failure, so do not blame them for your circumstance.
- d. Recognize and show appreciation for the fine play of your opponents.
- e. Be proud of your school's reputation and work hard to protect it.
- f. Cheer for your team, and not against your opponent.
- g. Do not allow others negative sportsmanship to become an excuse for you to do the same.

Consequence for display of poor sportsmanship: Meeting to be held with Administration, Head Coach, athlete and their parents to determine the course of action that will

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take place before athlete can resume participation in their respective sport/program.

7. Individual Programs

- a. Each Individual program at CHS can and may have increased or additional rules or requirements that athletes in their program must adhere to. In the event that they do the program must have approval from the CHS administration and have them written and signed by the athlete and parent prior to the start of their season.

RESOLUTIONS FOR PARTICIPATION IN CONFLICTING ACTIVITIES

1. State or culminating (after qualifying at a region event) games, activities, or events take precedence over all other events.
2. Performance in a region game, activity, or event will take precedence over practice games or non-region/state events.
3. Performance in practice games or non-region/state events will take precedence over practices, meetings, etc.
4. Practices and team/group meetings will be last on the priority list.
5. In the event two activities of the same "weight" are conflicting, the event that was calendared first will have precedence. If both events were sufficiently calendared in advance, the STUDENT must make the decision with the influence of his/her parent or guardian; coaches and advisors shall not exert nor try to exert coercive pressure upon the student.